

COMMERCIAL FEEDING STUFFS APPLICATION INSTRUCTIONS

The Application For Registration of Commercial Feeding Stuffs is used to register pet food and commercial feed products. Please use this application for new products or products that you have changed the product name, company name on the label, guarantee or ingredients. In March of each year we generate a computerized renewal form that lists all of the products that you need to renew. Please do not use this application to renew products.

APPLICATION FOR REGISTRATION:

Please fill out the application completely. Please clearly type or print. Incomplete or illegible applications will be returned to you. Your Certificate of Registration will be mailed to you. This process takes approximately two weeks from the time that we receive the application.

Please fill out a separate application for each label company. For instance if you are registering for more than one company, please do not combine them on one application.

Manufacturer: Who made the product? Indicate the name and address of the company that made the product.

Correspondent : Who do you want us to correspondent with about registrations, renewals and label problems? If you are a pet food company that produces and registers products for other companies, please put the name of the store C/O your company. Example: Super Duper Markets C/O Menus for Dogs. This will ensure that you will receive a certificate for each label company that you register for but we will have a file under the company name on the label.

Federal ID #: What is the tax ID# for the company who wrote the check? This number is used when we request refunds in the event of an overpayment.

Signature: We are looking for the signature of a representative from your company who is responsible for registrations.

Please list the products that you wish to register. If you are renewing products and do not have the computerized list of products that we sent to you in March, please call the registration unit at 802-828-2431 and request a copy of your renewal. The application attached is only for new products or products where you have changed the name, label company name, guaranteed analysis or ingredients.

OTHER INSTRUCTIONS:

Please provide a copy of your label for each product that you wish to register in the same order as the application. We will accept an actual label as long as it is 8 ½" x 11" or less. Please DO NOT send actual bags or boxes. If we receive bags or boxes, we will request that you send copies and hold your application. You may copy the bags or boxes in sections or reduce them. Please do not photocopy several labels on the same page unless they are in the same order as the application. You may provide a PDF file for your products but only if they are in the same order as the application on the CD.

The fee for each product is \$70.00.

Please send your application to:

Vermont Agency of Agriculture, Food & Markets
Agricultural Resource Management & Environmental Stewardship Division
Feed Registration Unit
116 State Street, Drawer 20
Montpelier, VT 05620-2901

If you have any questions, please call the Registration Unit at 802-828-2431.

VERMONT AGENCY OF AGRICULTURE, FOOD AND MARKETS
Agricultural Resource Management & Environmental Stewardship Division
116 STATE STREET, DRAWER 20
MONTPELIER, VT 05620-2901

APPLICATION FOR REGISTRATION OF COMMERCIAL FEEDING STUFF

Application for registration of the commercial feeding stuffs to be sold under a label showing brand name, guarantee, list of ingredients or other declarations, as named below is hereby filed with the Secretary of Agriculture. Registration period is from April 1 to March 31.

Remittance, payable to the Agency of Agriculture, is enclosed herewith to cover the annual registration fee(s) for _____ products(s) at \$70.00 per product. In addition to the registration fee, a \$10.00 surcharge per product shall accompany the application for registration of each product for which a withdrawal from distribution order has been issued for reason of nonregistration. Number with \$10.00 surcharge: _____.

The undersigned hereby certifies that the information appearing below is correct in every respect, that feed packages and/or labeling conform to 6 V.S.A. § 325, and that this application is made for and on behalf of:

Total\$ _____

Manufacturer:
Firm _____

Address Correspondence to:
Firm _____

Street/P.O. Box _____

Street/P.O. Box _____

City & State _____

City & State _____

Zip _____ Telephone No. (800 no., if possible) _____

Zip _____ Telephone No. _____

Attention _____

Correspondent's Federal Identification Number _____

CERTIFICATION OF COMPLIANCE WITH 32 V.S.A. SECTION 3113

I hereby certify, under the pains and penalties of perjury, that I am in good standing with respect to, or in full compliance with a plan approved by the Commissioner of Taxes to pay, any and all taxes due the State of Vermont.

Date _____ Signature & Title _____

IF YOU ARE NOT IN GOOD STANDING AT THIS TIME, you may do one of the following three things:

1. Discontinue this certificate renewal application.
2. Arrange with the Vermont Department of Taxes to bring yourself into good standing through a payment plan approved by the Commissioner or otherwise;
3. Seek a determination from the licensing agency that immediate payment of taxes due and payable would impose an unreasonable hardship.

List names of feeds to be registered. Attach additional pages, if necessary. Please indicate "New" products.